

## **Microsoft TEAMS Web Conferencing Video Portfolio**

This document is intended as a source of information to assist parent/guardians who elect to participate in a video portfolio review conference.

The purpose of a portfolio review is to ensure that the homeschooled student is receiving regular, thorough instruction in English/language arts, mathematics, science, social studies, art, music, physical education, and health.

### **Overview**

This option allows for families to have a portfolio review in live time via a Microsoft TEAMS web conference. After the meeting, the reviewer will complete the Portfolio Review Form and it will be emailed to the parent/guardian. If a valid email address has not been provided, the Portfolio Review Form will be sent via USPS.

### **Checklist for a Video Conference**

- Prepare 3-5 artifacts per subject to share during the video conference.
- Artifacts can be shared by sharing your screen or holding the artifact up to the camera for the reviewer to see.
- Ensure that documentation is provided for all 8 required subjects. If you have questions about high school students please email or call the Department of Student Services – [WanamakerM@calvertnet.k12.md.us](mailto:WanamakerM@calvertnet.k12.md.us) or [WalshS@calvertnet.k12.md.us](mailto:WalshS@calvertnet.k12.md.us) or call 443-550-8460.
- (Optional but helpful) Complete the semester [Parent Portfolio Summary Review Form](#) to provide a summary of instruction in each subject area.
- Email or call Savannah Walsh ([WalshS@calvertnet.k12.md.us](mailto:WalshS@calvertnet.k12.md.us)) or 443-550-8460 to let her know that you would like to use the video conference as your option for your review. She will reply confirming the date and time of the review and send an invitation to you via email for the conference.