

Drop Off Home Instruction Portfolio

This document is intended as a source of information to assist parent/guardians who elect to submit documentation for a portfolio review by drop-off.

The purpose of a portfolio review is to ensure that the homeschooled student is receiving regular, thorough instruction in English/language arts, mathematics, science, social studies, art, music, physical education, and health.

Overview

This option allows for families to drop-off the documentation to us without having to schedule a time to speak on the phone or conduct a video conference. The reviewer will complete the Portfolio Review Form and it will be emailed to the parent/guardian. If a valid email has not been provided, the Portfolio Review Form will be sent via USPS.

Information

- Submit 3-5 artifacts per subject.
- Clearly label the envelope that you send with your child's first and last name. At most, drop off one envelope for each child.
- If you would like it returned to you, please include a self-addressed envelope for us to get it back to you.
- Ensure that documentation is provided for all 8 required subjects or provide an explanation for the lack of documentation. (For example: Health was documented at the first semester portfolio review. Phys. Ed. was completed in 9th grade and student is in 10th grade.)
- (Optional but helpful) Complete the semester [Parent Portfolio Summary Review Form](#) to provide a summary of instruction in each subject area.
- To drop off your portfolio, a Drop Box is available at the Main Entrance of the CCPS Board of Education building to accept your envelope(s). (The drop box will fit envelopes that are up to 2 inches high by 13 inches wide.)