



# CHILD CARE PROGRAM CONTRACT

Please print clearly in blue or black ink.

CHILD CARE FOR SCHOOL SITE: \_\_\_\_\_

## CHILD CARE INFORMATION

CHILD'S NAME	CHILD'S START DATE

\_\_\_\_\_ Central Office Employee Signature \_\_\_\_\_ Child Care Director Signature

## CHILD CARE AGREEMENT

I, \_\_\_\_\_, have received a copy of the **Calvert County Public Schools (CCPS) Child Care Handbook** and the **Billing and Payment Schedule**. I have **read and reviewed** the information and will abide by the rules, guidelines and regulations which govern the CCPS Child Care Program.

**I have received a billing and payment schedule:** \_\_\_\_\_ (parent/guardian initials)

A Parent's Guide To Regulated Child Care can be found at: <http://tinyurl.com/y9p865m4>

PARENT/GUARDIAN SIGNATURE	DATE
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## DIRECTORS: PLEASE FORWARD TO THE CENTRAL OFFICE CHILD CARE DEPARTMENT

### Nondiscrimination Statement

Calvert County Public Schools does not discriminate on the basis of race, color, religion, sex, age, ancestry or national origin, familial status, marital status, physical or mental disability, sexual orientation, gender identity and expression, or genetic information or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

- Director of Student Services
- Director of Human Resources  
443-550-8000

For further information on notice of non-discrimination, visit the Office of Civil Rights Complaint Assessment System at: <http://ocracas.ed.gov> or call 1-800-421-3481.

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### Anti-sexual, Anti-racial and Anti-disability Harassment Statement

Discrimination can manifest itself in behaviors such as bullying, harassment, or intimidation of individuals.

Calvert County Public Schools does not tolerate any form of harassment including, but not limited to, sexual, racial, or disability. Any individual (student, employee, or community member) who believes that he or she has been subjected to any form of harassment is encouraged to report the allegation of harassment. Students, parents and community members may report allegations of harassment to:

Ms. Kimberly Roof  
Director of Student Services  
Calvert County Public Schools  
1305 Dares Beach Road  
Prince Frederick, MD 20678

Employees may report allegations of harassment to:

Ms. Laveeta Hutchins  
Director of Human Resources  
Calvert County Public Schools  
1305 Dares Beach Road  
Prince Frederick, MD 20678

Calvert County Public Schools is committed to conducting a prompt investigation for any allegation of harassment. If harassment has occurred, the individual will be disciplined promptly. Disciplinary actions for students found to have engaged in any form of harassment may result in suspension or expulsion. Disciplinary actions for employees found to have engaged in any form of harassment may result in suspension or termination.

Calvert County Public Schools encourages all students, parents, employees, and community members to work together to prevent any form of harassment.

For further information on notice of non-discrimination, visit the Office of Civil Rights Complaint Assessment System at <http://ocracas.ed.gov> or call 1-800-421-3481.

Calvert County Public Schools  
1305 Dares Beach Road, Prince Frederick, MD 20678  
Phone: 443-550-8040 • Fax: 410-286-1367