

Calvert County Public Schools
1305 Dares Beach Road
Prince Frederick, MD 20678

**Administrative Procedures for Policy # 2305 (Instruction)
Forms Regarding Selection and Purchase of Materials of Instruction and Library/Media Materials**

Request for Reconsideration of Library Media Center Materials

Name of Item:

Type of media:

Author, publisher, or producer:

Name of person, organization, or community petitioning for reconsideration:

Address:

Phone:

Email:

1. Did you read, view, or listen to the item in its entirety? Yes No

2. How was the item acquired by the student? (required reading, free selection, etc.)

3. Is the item part of a series or set? Yes No
If yes, did you read, view, or listen to all the set/series?

4. What is objectionable regarding the item? Provide a specific chapter, page number, or quote.

5. Why was this item objectionable?

6. Does the item include beneficial or informative sections? Yes No
If yes, please list.

7. Did you locate reviews of the items? Yes No

If yes, please cite them:

If no, why not?

8. Did the review(s) substantiate your concerns?

9. Is there any educational merit to the item? Yes No

If yes, indicate such and provide approximate grade level(s).

10. How do you see the item being utilized in an educational program?

11. List the person (s) with whom you have discussed this item:

12. What was their reactions and/or opinions:

13. What do you suggest be provided to replace the item in question?

14. What do you suggest be done with the item in question?

Date:

Signature of Petitioner(s):

Rebuttal to Reconsideration of Library Media Center Materials

Name of Item:

Type of media:

Author, publisher, or producer:

Name of person, organization, or community petitioning for reconsideration:

Address:

Phone:

Email:

1. Did you read, view or listen to the item in its entirety? Yes No

2. Is the item part of a series or set? Yes No

3. What are the positive attributes of this item?

4. How do you use this material in your classroom or library media center?

5. Is there an aspect that is objectionable or inappropriate? Yes No
If yes, how do you modify or explain it to the students?

6. Did you locate professional reviews of the item? Yes No
If yes, please list the reviews you located.

7. Did the review(s) warn of any objectionable or inappropriate content? Yes No
If yes, explain.

8. Why do you feel this material needs to remain in the school collection?