

Before and After School Child Care Contact Information

Child Care Office

1305 Dares Beach Road

Prince Frederick, MD 20678

443-550-8040

Dr. Cheryl Yates, Supervisor Title 1 & Early Childhood Ed.
yatesc@calvertnet.k12.md.us

Cheri Mrkva, Coordinator
mrkvac@calvertnet.k12.md.us

Cindy Michael, Secretary
michaelc@calvertnet.k12.md.us

Applications are available:

- On the web at www.calvertnet.k12.md.us
- From the Child Care Office



Calvert County Public Schools does not discriminate on the basis of race, color, religion, sex, age, ancestry or national origin, familial status, marital status, physical or mental disability, sexual orientation, gender identity and expression, or genetic information or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

- > Director of Student Services
- > Director of Human Resources
443-550-8266

- 443-550-8011

For further information on notice of non-discrimination, visit the Office of Civil Rights Complaint Assessment System at: <http://ccrcas.ed.gov> or call 1-800-421-3481.

Anti-sexual, Anti-racial and Anti-disability Harassment Statement
Discrimination can manifest itself in behaviors such as bullying, harassment, or intimidation of individuals.

Calvert County Public Schools does not tolerate any form of harassment, including, but not limited to, sexual, racial, or disability. Any individual (student, employee, or community member) who believes that he or she has been subjected to any form of harassment is encouraged to report the allegation of harassment. Students, parents and community members may report allegations of harassment to:

Ms. Kimberly Roof
Director of Student Services
Calvert County Public Schools
1305 Dares Beach Road
Prince Frederick, MD 20678

Employees may report allegations of harassment to:

Ms. Laveeta Hutchins
Director of Human Resources
Calvert County Public Schools

1305 Dares Beach Road
Prince Frederick, MD 20678

Calvert County Public Schools is committed to conducting a prompt investigation for any allegation of harassment. If harassment has occurred, the individual will be disciplined promptly. Disciplinary actions for students found to have engaged in any form of harassment may result in suspension or expulsion. Disciplinary actions for employees found to have engaged in any form of harassment may result in suspension or termination.

Calvert County Public Schools encourages all students, parents, employees, and community members to work together to prevent any form of harassment.

Before and After School Child Care

We accept Child Care Subsidy (CCS) Program (formerly the Purchase of Care POC Program)

Supporting families by providing care in a safe and fun environment.

An organized program which includes Arts & Crafts, Group Activities, Games, Homework time, Gym, Outside Play, Free Play, Snack

1305 Dares Beach Rd. Prince Frederick, MD 20678

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The Calvert County Public Schools (CCPS) Child Care Centers operate under the authority of the Maryland State Department of Education's Office of Child Care and the CCPS Board of Education. All centers and employees are fully licensed. We participate in MD EXCELS.

Where are Child Care Centers located?

CCPS elementary school offers Before and After School Child Care located at the following schools:

Barstow

Dowell

Mount Harmony

*** Mutual –Servicing children attending Mutual and St. Leonard**

*** Patuxent Appeal Campus –Servicing children attending PAC primary and intermediate**

*** Plum Point - Servicing children attending Plum Point Elementary, Calvert Elementary and Huntingtown Elementary**

Sunderland

*** Windy Hill - Servicing children attending Windy Hill Elementary and Beach**

*** A.M. session bus transportation provided to home school for the instructional day from the child care site.**

***P.M. session bus transportation provided from home school to appropriate child care site for children whose home schools are:**

Calvert Elementary

Beach Elementary

Huntingtown Elementary

Saint Leonard Elementary



When are the CCPS Child Care Centers open?

The centers are open from 6:30 a.m. until the start of school and reopen at the end of the school day until 6:30 p.m.

Service is only available when school is in session. Extended services are available on early dismissal days and delay days. When schools have a two-hour early dismissal, centers will open two hours early.

Who can enroll in CCPS Child Care?

Children are only eligible for enrollment in the Before and After School Child Care Center at the school where they are enrolled. Students may enroll in either the morning session, the afternoon session or in both sessions. Prekindergarten students who attend school for a half-day may only enroll in one session (either the morning or afternoon session).

How can I apply for enrollment?

The Child Care application is available at the CCPS Child Care Office located at the Board of Education or can be downloaded from the CCPS website. The completed application must be taken to the Child Care Office with a \$50.00 for one child and \$90.00 for a family non-refundable registration fee, payment for the first week and a security deposit of two week's tuition. The remaining paperwork should be taken to the center's Director for review and the Director will give you a start date.

What else must I do?

Your child will need to have a physical exam completed by a physician. This exam must be dated within one calendar year of admission to Child Care. You must also submit an immunization record proving that your child has received all immunizations required for school attendance. You must submit these documents to the Child Care Center at your child's school before your child is allowed to attend any Child Care sessions.

What are the fees for service?

Fees are charged per child per session and are payable weekly prior to care. If your child is enrolled only in the morning, that is one session. If your child attends before school and after school, that counts as two sessions.

1 Child/1 session \$75.00 a week

1 Child/2 sessions \$115.00 a week

2 Children/1 session \$125.00 a week

2 Children/2 sessions \$195.00 a week

3 Children/1 session \$175.00 a week

3 Children/ 2 sessions \$280.00 a week

Are there any other charges?

- **A non-refundable registration fee of \$50 for one child and \$90 for a family.**
- There is a late payment fee of \$10 per week.
- \$25 charge for returned checks.
- A security deposit equivalent to two week's tuition.
- There is a charge for a late afternoon pick up. A fee of \$1 per minute per child will be charged for each minute past closing time for the 1st offense. 2nd offense \$2 per minute, 3rd offense \$5 per minute, after the 3rd offense child is removed from the program.

